

COME TOUR WITH US!

Market Your Listings - Place them on Tour!

Be sure the correct Area # and Date is Input into Matrix by 2:00pm on Sunday prior to the scheduled East Valley Association of Realtors® Tour!



- ~ Know your inventory ~ Show your listings
- ~ WOW your Clients ~ Sell more listings
- ~ Network with your fellow REALTORS®!



EAST VALLEY ASSOCIATION - REGULAR TOUR AREAS

TUESDAY Highland - Area 276 Highland Broker Open

Time: 11:00 to 1:00

Place: Call K.C.Bencs at 909-633-0343 or email kcbencs@adelphia.net for place details or questions

TOUR RULES FOR AREA 276

Listing must be in Highland and attended. There is no pre-meeting location. All agents are encouraged to attend each listing on the Broker Open and enjoy the refreshments and/or lunch provided by the listing agent.

It is so easy to input your home on tour:

Log on to the MRMLS Matrix system,

Click on **[ADD/EDIT] tab**,

Scroll down to **[OPEN HOUSE]** and click , **[ADD NEW]**:

Click **[START WITH A BLANK LISTING]**, and fill in all Yellow Boxes, then click **[SUBMIT LISTING]**

To verify you have correctly submitted your listing:

Go to **[OPEN HOUSE]** tab, under **[OPEN HOUSE]** click **[QUICK]**,

Select **[ACTIVE]**, **[RESIDENTIAL]**, fill in the **[AREA]** and put in the Tour date.

Click **[SEARCH]**, and now you will verify that your listing in the Tour line up !